



Community Support Program Tent Booking Request Form

Peninsula Co-op contributes positively to the communities in which we do business through our Community Support Program. Thank you for your interest in obtaining our Peninsula Co-op Tent for your event.

The large Co-op tent measures 20' x 20' and will be assembled and removed by Island Tent & Displays. Please submit your request a minimum of 2 weeks in advance; requests are considered on a first-come basis. We'll be in touch to confirm the status of your request.

While we may be unable to support every request, we thoroughly consider each submission based on the quality of the information provided. We consider the image and community profile of your organization or event when approving requests. ***Please review the Peninsula Co-op Funding Criteria online before completing your application.** www.peninsulaco-op.com/community/request-for-community-support-form

***Requests for support must be submitted using this form.
If you are providing additional information, please limit to 3 pages in total.***

Today's Date: _____ Charitable Organization #: _____
(if applicable)

Name of your organization or registered non-profit: _____

Mailing Address: _____

City: _____ Postal Code: _____

Contact Name: _____ Co-op Member #: _____
(if applicable)

Phone Number(s): _____ E-mail Address: _____

Please give details about your organization: What you do, your goals, principals, how it benefits our local communities.

Brief details about your event and how the tent will be used.

Set-up Date: _____ Set-up Time: _____

Take-down Date: _____ Take-down Time: _____

Address and location where the tent will be set-up:

Number of people expected to attend:

Surface where the tent will be set-up (ie. grass, pavement, etc)

Are there underground sprinklers / wiring? Yes _____ No _____

Contact person who will be on-site when the tent is set up:

How and when will Peninsula Co-op be recognized for their support?

Has your organization applied to Peninsula Co-op in prior years? Yes _____ No _____

If yes, please list the support and the project attached to it:

I, _____, agree to assume full responsibility for the Co-op tent(s) while being used for this event. I will be responsible for any loss or damage that is incurred. The tent comes with attachments, for example stakes, and I will be responsible for replacing any attachments that get lost or damaged while the tent is being used by my group.

Peninsula Co-op is owned and democratically controlled by local citizens. Does your organization support the Co-op through regular purchases of gas or food? Yes _____ No _____

Thank you for your diligence in completing this request form. Please submit to:

Peninsula Co-op
Community Relations Assistant
1 – 2132 Keating X Road, Saanichton, BC V8M 2A6
Fax: 250-652-5298 or email community@peninsulaco-op.com
Contact Community Relations: 250.544.2945
www.peninsulaco-op.com

Office Use:
Date rec'd _____ Date booked: _____ Date confirmed: _____